

COOPERATIVE SCRUTINY BOARD

Tracking Decisions and Recommendations
2013 - 2014



Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
		Date:	Officer:
10.07.13 Co-opted Representatives Minute 21	The Board <u>agreed</u> to appoint co-opted representatives for specific items on the work programme and for cooperative reviews.	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)
		Progress	Noted.
10.07.13 Corporate Monitoring Minute 22	The Strategic Finance Manager undertook to provide information on how sickness thresholds were determined to Board Members.	Date:	July 2013 - Completed
		Officer:	Chris Randall (SFM)/Helen Wright (DSO)
		Progress	An email was circulated on 26 July 2013 detailing this information.
10.07.13 Work Programme Minute 23	The Board <u>agreed</u> the work programmes for the - 1. Ambitious Plymouth panel; 2. Caring Plymouth panel subject to the inclusion of the Health Accountability Forum; 3. Working Plymouth panel subject to the Chair liaising with the lead officer relating to the necessity of including monitoring on the programme; 4. Your Plymouth panel;	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)
		Progress	All information has been fed back to the panels.
10.07.13 Work Programme	The Board further <u>agreed</u> its work programme subject to the inclusion of the following –	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)

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Minute 23	<p>5. contract award for the redevelopment of the Civic Centre and business rates (discretionary rates relief) to be considered at its meeting scheduled for 24 July 2013;</p> <p>6. relocation of staff and services from the Civic Centre;</p> <p>7. review of Devon and Somerset Fire and Rescue draft plan 2013/14 and 2014/15;</p> <p>8. Cabinet Member attendance at Board meetings;</p> <p>9. City's MPs attendance at Board meetings.</p>	Progress	The Board's work programme has been updated accordingly.
<p>10.07.13</p> <p>Forward Plan of Key Decisions and Private Business</p> <p>Minute 26</p>	The Board <u>agreed</u> to scrutinise the contract award for the redevelopment of the Civic Centre and the business rates (discretionary rates relief) at its meeting scheduled for 24 July 2013 and to monitor the relocation of staff and services from the Civic Centre.	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)
		Progress	The business rates (discretionary rates relief) was considered at the Board meeting held on 24 July 2013. However, the contract award for the redevelopment of the Civic Centre had been deferred.
10.07.13	The Board endorsed and <u>agreed</u> the following recommendations –	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)

Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
<p>Recommendations</p> <p>Minute 27</p>	<p>1. with regard to Ambitious Plymouth panel –</p> <p>the appointment of co-opted representatives is deferred until the next meeting of the Board (scheduled for 24 July 2013) in order to seek clarification regarding the appointment of statutory and non-statutory representatives on the panel;</p> <p>2. with regard to Working Plymouth panel –</p> <p>the work programme subject to the removal of the Outland Road – road closure (evaluation of work) item.</p>	<p>Progress:</p>	<p>All the information has been fed back to panels.</p> <p>The recommendation for the appointment of co-opted representatives on the Ambitious Plymouth panel was included on the Board's agenda for 24 July 2013.</p>
<p>10.07.13</p> <p>Cooperative Review</p> <p>Minute 28</p>	<p>The board <u>agreed</u> the cooperative review for the Park and ride bus service to be undertaken by the Working Plymouth panel.</p>	<p>Date:</p>	<p>July 2013 - Completed</p>
		<p>Officer:</p>	<p>Helen Wright (DSO)</p>
		<p>Progress:</p>	<p>Fed back to Working Plymouth panel.</p>
<p>24.07.13</p> <p>Chair's Urgent Business</p> <p>Minute 31(1)</p> <p>Minute 31(2)</p>	<p>The board <u>agreed</u> that Your Plymouth panel undertake a cooperative review into the gypsy and traveller site at Horsham playing field.</p> <p>The Board <u>agreed</u> to re-circulate the draft scrutiny handbook containing information of how to place items on work programmes and request cooperative reviews.</p>	<p>Date:</p>	<p>July 2013 - Completed</p>
		<p>Officer:</p>	<p>Helen Wright (DSO)</p>
		<p>Progress:</p>	<p>Fed back to Your Plymouth panel.</p>
		<p>Date:</p>	<p>July 2013 – Completed</p>
		<p>Officer:</p>	<p>Helen Wright (DSO)</p>
		<p>Progress:</p>	<p>Email circulated with information on 26 July 2013.</p>

Date, agenda item and Minute number	Resolution	Target date, Officer responsible and Progress	
24.07.13 Business Rates – Discretionary Rates Relief Minute 32	The board <u>agreed</u> the recommendations being made to Cabinet on 6 August 2013 subject to a slight amendments to recommendation (1) to include – ‘create a ring-fenced’ funding pot to provide <i>time limited</i> rate relief to a wider range of business.	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)
		Progress:	The Board’s recommendation has been reflected in the report being submitted to Cabinet on 6 August 2013.
24.07.13 Recommendations Minute 33	The Board <u>agreed</u> – 1. recommendations 1, 3 and 5 contained within the minutes; 2. recommendation 2 subject to the following amendment ‘the Democratic Support Officer approach the Lead officer for the Standing Advisory Council for Religious Education (SACRE) to ask for nominations from <i>House A</i> to become a co-opted representative onto the Ambitious Plymouth panel; 3. recommendation 4 subject to Alderman Pauline Purnell being co-opted onto cooperative reviews as and when required and not the panel; 4. recommendation 5 subject to the existing co-opted representatives for the Youth Parliament being invited to attend the panel meeting in August 2013 pending any revised nominates received in the new academic year.	Date:	July 2013 - Completed
		Officer:	Helen Wright (DSO)
		Progress:	Information was fed back to the Ambitious Plymouth panel.

Grey = Completed item.

Red = Urgent – item not considered at last meeting or requires an urgent response.